

Sequoyah Lodge

# Bylaws

Subsidiary of Sequoyah Council, Boy Scouts of America

# Sequoyah Lodge

## Mission Statement:

The mission of Sequoyah Lodge 184 shall be to promote brotherhood and cheerful service in Sequoyah Council #713, located in Northeastern Tennessee and Southwestern Virginia. This organization plans to promote self-sacrifice and individual development.

## **Article I:** Name and Affiliation

A: The name of this organization shall be Sequoyah Lodge 184, which shall be affiliated with the National Order of the Arrow of the Boy Scouts of America. It shall be affiliated with Sequoyah Council #713.

B: The Sequoyah Lodge 184 totem shall be known as the Crouching Beaver.

## **Article II:** Induction of Ordeal Members

A: The requirements to become an Ordeal member of Sequoyah Lodge 184 shall be corresponding with those set forth in the Order of the Arrow Handbook.

B: Each Ordeal member shall be given the following items upon their induction:

- I: One (1) Order of the Arrow Ordeal Sash
- II: One (1) Order of the Arrow Handbook
- III: One (1) Sequoyah Lodge 184 Ordeal Pocket Flap
- IV: One (1) Copy of the Sequoyah Lodge 184 Guide to Brotherhood
- V: One (1) Order of the Arrow Membership Card
- VI: One (1) Sequoyah Lodge 184 Newsletter: the *Eager Beaver*
- VII: One (1) Copy of the Bylaws governing Sequoyah Lodge 184

## **Article III:** Induction of Brotherhood Members

A: The requirements to become a Brotherhood member of Sequoyah Lodge 184 shall be corresponding with those set forth in the Order of the Arrow Handbook.

B: Each new Brotherhood member shall be given the following items upon their induction:

- I: One (1) Order of the Arrow Brotherhood Sash
- II: One (1) Sequoyah Lodge 184 Brotherhood Pocket Flap
- II: One (1) Order of the Arrow Membership Card
- III: One (1) Sequoyah Lodge 184 Newsletter: the *Eager Beaver*

**Article IV:** Vigil Honor Membership

A: The requirements to become a Vigil Honor member of Sequoyah Lodge 184 shall be corresponding with those set forth in the Order of the Arrow Handbook.

B: Each new Vigil Honor member shall be given the following items upon their induction:

- I: One (1) Order of the Arrow Vigil Sash
- II: One (1) Sequoyah Lodge 184 Vigil Pocket Flap
- III: One (1) Order of the Arrow Membership Card

C: Each new Vigil Honor member shall be given the following items at the following Banquet following the completing of their induction:

- I: One (1) Certificate of Vigil Membership
- II: One (1) Order of the Arrow Vigil Membership Card

**Article V:** Definitions of Membership

A: *Active Membership* shall consist of any member in good standing. *Good Standing* members shall be defined as “dues-paying” members of Sequoyah Lodge 184 for the year in question.

B: Members may only participate in Lodge Events if they are considered an active member.

C: *Youth Membership* shall consist of members of Sequoyah Lodge 184 that are less than 18 years of age on the particular day in question.

D: *Youth + (plus) Membership* shall consist of members of Sequoyah Lodge 184 that are at least 18 years of age, but not yet 21 years of age on the particular day in question.

E: *Adult Membership* shall consist of members of Sequoyah Lodge 184 that are 21 years of age or older on the particular day in question.

**Article VI:**        Finances

A: The Sequoyah Lodge 184 fiscal year in question shall be from January 1 until December 31 of the same year.

B: A full Financial Review shall be presented to the Lodge Executive Committee on a quarterly basis.

C: At the conclusion of the fiscal year for Sequoyah Lodge 184, there will be a requirement of an end of year Fiscal Report that shall be presented and reviewed by the Lodge Executive Committee.

D: All financial plans for Sequoyah Lodge 184 must be in accordance with the National Order of the Arrow rules and regulations, and within the bounds of the rules and regulations of Sequoyah Council #713.

E: Sequoyah Lodge 184 will maintain a constant and balanced budget for the year in question.

F: All fiscal decisions of Sequoyah Lodge 184 must be approved by the Lodge Executive Committee.

G: Annual dues for members shall be set by the Lodge Executive Committee, at least 2 months before the start of the fiscal year.

**Article VII:**        Lodge Officers

A: The elected officers of Sequoyah Lodge 184 shall be the Lodge Chief, Lodge Vice Chief, and Lodge Secretary/Treasurer.

B: The Sequoyah Lodge 184 Chief shall have the following duties:

- I:     Will at as head youth Arrowman of Sequoyah Lodge 184
- II:    Will serve as the Chairman of the Lodge Executive Committee
- III:   Will serve as the primary youth liaison between Sequoyah Council #713 and Sequoyah Lodge 184
- IV:   Will attend all appropriate Council, Section, Regional, and National Order of the Arrow functions
- V:    Will attend, or designate attendee, all appropriate Council Committee Meetings
- VI:   Will set goals for Journey to Excellence Recognition

- VII: Will create and publish the agenda for all Lodge Executive Committee Meetings at least 7 days before the scheduled meeting
- VIII: Will serve as Chairman of the Annual Lodge Leadership Development training
- IX: Will delegate duties upon other honorable Arrowmen in Sequoyah Lodge 184
- X: Will assist other Lodge and Chapter Officers in the completion of their duties
- XI: Shall appoint youth chairmen for, and assist in recruiting youth members to the following committees, with the approval of the Lodge Executive Committee:
  - A: Sequoyah Lodge 184 Vigil Confirmation Committee
  - B: Section and/or National Events Committee
  - C: Elections / Camping Promotions Committee
- XII: Shall serve as the Chairman for any of the previously assigned committees if the appointed chairperson is absent or unable to fulfill his duties as chairman.

C: The Sequoyah Lodge 184 Vice Chief shall have the following duties:

- I: Will serve as acting Lodge Chief if the current Lodge Chief is absent, has resigned from office, or is unable to fulfill his duties as Lodge Chief.
- II: Will attend all appropriate Council, Section, Regional, and National Order of the Arrow functions.
- III: Shall appoint youth chairmen for, and assist in recruiting youth members to the following committees, with the approval of the Lodge Executive Committee:
  - A: Ceremonies Team Committee
  - B: Elangomat Committee
  - C: Service Committee.
  - D: Ordeal Masters
  - E: Fall Fellowship Committee
- IV: Shall serve as the Chairman for any of the previously assigned committees if the appointed chairperson is absent or unable to fulfill his duties as chairman.
- V: May appoint Special Committees in times of imminent need for Sequoyah Lodge 184; however, these committees may be repealed by majority vote of the Lodge Executive Committee
- VI: If the current Vice Chief resigns or is unable to fulfill his duties, the Lodge Executive Committee may appoint an honorable Arrowman to complete the remaining term, with the approval of the Arrowman's Chapter Adviser.

D: The Lodge Secretary / Treasurer shall have the following duties:

- I: Will oversee all publications of Sequoyah Lodge 184, both tangible and electronic.
- II: Will see that all active members of Sequoyah Lodge 184 are properly informed.
- III: Will keep accurate minutes from all Lodge Executive Committee Meetings, and see that they are published on the lodge website within two (2) weeks.
- IV: Will work closely with the Lodge Staff Adviser to oversee the fiscal status of Sequoyah Lodge 184.
- V: Will complete and present the quarterly Financial Review.
- VI: Shall appoint youth chairmen for, and assist in recruiting youth members to the following committees, with the approval of the Lodge Executive Committee:
  - A: Membership and Finance Committee
  - B: Planbook Committee
  - C: Where to go Camping Book Committee
  - D: Lodge Memorabilia and Distribution Committee
- VII: Shall serve as the Chairman for any of the previously assigned committees if the appointed chairperson is absent or unable to fulfill his duties as chairman.
- VIII: If the current Secretary / Treasurer resigns or is unable to fulfill his duties, the Lodge Executive Committee may appoint an honorable Arrowman to complete the remaining term, with the approval of the Arrowman's Chapter Adviser

**Article VIII:** Election of Lodge Officers

A: Eligibility of all lodge officers shall be defined in the *Order of the Arrow Handbook*

B: The General Lodge Election shall be held in place of the Lodge Business Meeting, conducted during the last morning of Fall Fellowship.

C: To become a recognized Sequoyah Lodge 184 Officer, each candidate must win a majority of votes from the Sequoyah Lodge 184 Delegates.

D: Every Chapter in Sequoyah Lodge 184 will be allowed up to ten (10) votes contingent on the presence of at least ten (10) members from that chapter. Should there be fewer than members in attendance, then the number of votes a Chapter shall be allowed correlates to the number in attendance.

E: The votes that a Chapter casts must be derived from a consensual discussion among the attending members of the Chapter in question.

**Article IX:** Lodge Executive Committee

A: The Sequoyah Lodge 184 Chief will be the Chairman of all Lodge Executive Committee Meetings.

B: The Chairman of the Lodge Executive Committee will be allowed to establish reasonable meeting policy. The meeting policy must be within the Sequoyah Lodge 184 Bylaws. The Executive Committee will have the power to overturn the Chairman's meeting policy if it finds the action to be necessary.

C: The Lodge Executive Committee shall have the power to make administrative decisions for Sequoyah Lodge 184

D: The Lodge Executive Committee shall abide by *Robert's Rules of Order: Newly Revised*

E: The members of the Lodge Executive Committee shall be consisted of Chapter Chiefs, Chapter Advisers, Lodge Officers, Committee Chairmen, the Lodge Adviser, Lodge Associate Advisers, and the Lodge Professional Adviser.

F: Voting members of the Lodge Executive Committee shall be consisted of Chapter Chiefs or their designees, and Lodge Officers except for the Lodge Chief.

G: Committee Chairmen may make motions on behalf of their committees. They may only make motions during their Committee Reports. They may not vote during the Lodge Executive Committee Meeting.

H: The Lodge Executive Committee meetings may be Special or Regular meetings. The Lodge Executive Committee must set all regular meetings and has the option of setting Special meetings. The Sequoyah Lodge 184 Chief may set up Special Meetings for issues immediately concerning the lodge.

I: A quorum must be met at all Lodge Executive Committee meetings to conduct business. All chapters must be informed of the meetings. A quorum shall be set at three (3) active Chapter Chiefs, or their designee, and at least one (1) Lodge Officer, except for the Lodge Chief.

J: In the spirit of transparency, and all Arrowmen are welcomed and encouraged to Lodge Executive Committee Meetings.

**Article X:** Suspension

A: The Lodge Executive Committee reserves the right to suspend any member from active membership at any time with a 2/3 vote.

B: In the event that a Sequoyah Lodge 184 Officer missed 1/2 of all lodge functions in any fiscal quarter of the year, the Lodge Executive Committee faces a mandatory vote for the suspension of the Lodge Officer. A vote in favor from 1/2 of the Lodge Executive Committee is required to suspend the Officer.

C: If a Sequoyah Lodge 184 Officer misses 3/4 of all lodge functions in any fiscal quarter of the year, the Officer is mandatorily suspended without the need for a vote from the Lodge Executive Committee.

D: In the event that a Sequoyah Lodge 184 Officer is suspended, the Lodge Executive Committee will immediately appoint an honorable replacement until the original Lodge officer is established as an active member again. Being that the original Lodge Officer returns to being an active officer during his term in office.

E: A 2/3 vote will be required to restore a suspended member to active membership

F: The permanent removal of a Sequoyah Lodge 184 Officer requires a 3/4 vote from all voting members of the Lodge Executive Committee.

**Article XI:** Repealing Clause

If the Sequoyah Lodge 184 Bylaws ever contradict a National OA or BSA policy, the offending article, upon discovery, shall become null and void.

**Article XII:** Amendments to the Bylaws

A: The Sequoyah Lodge 184 Bylaws may be amended in 2 ways:

I: A 3/4 vote by the Lodge Executive Committee for adoption  
OR

II: A notice is sent to ALL active members of Sequoyah Lodge 184 concerning the amendment to the bylaws. This notice



must be sent at least 10 days before the planned amendment vote to the bylaws. A majority vote of ALL present members at the meeting is required to change the bylaws. Members from at least 3 chapters must be at the meeting.